Professional Licensing Agency 402 West Washington Street Room W072 Indianapolis, Indiana 46204



Michael R. Pence Governor of Indiana Nicholas W. Rhoad PLA Executive Director

## What is a Managing Broker and what does Managing Broker Eligible mean?

A broker company must designate to the Commission a managing broker responsible for the company. Having the designation of Managing Broker Eligible on your license and being the managing broker of the company (designated individual responsible to Commission) are two different things. You can have the designation of managing broker eligible without being the manager of a company or branch office however you must have the designation of managing broker eligibility to be the manager of a company. The eligibility also allows you to operate as a sole proprietor without being associated to a company and to hold other licensees under your personal license, should you ever choose to do so.

## If I have the eligibility, do I have to do anything special?

All brokers are required to complete 12 hours of continuing education per year. If you have the Managing Broker Eligible designation on your license and either held your own license or managed a company at any time during the CE year, 4 of those 12 hours must be dedicated to the necessary business and management skills and legal knowledge needed by a managing broker.

## What if I don't have the eligibility and I want it? What do I have to do?

The law requires that to qualify for the managing broker eligibility, one must a) hold a broker license for at least 2 years and b) complete a 24 hour managing broker course. Once you qualify, you can apply to the Commission for the eligibility.

Is there a fee to apply for the managing broker eligibility?

No.

There are several brokers in my company that have the Managing Broker Eligibility. How does someone know which one is the Manager?

Our <u>Search and Verify</u> site will list the manager as manager and rest of the associates as employer/employee. In the example below Thomas Smith and Robert Redding are employees (associates), the manager is Michael Scott, and this company also has a branch office associated to it.

\*Note: The term "Employer/Employee" in this situation is not indicative of the business relationship, only that they are associated to the company.

				Related Licenses
License No:	RB1401701	Name:	Smith, Thomas R	
License Type:	Real Estate Broker	Status:	Active	Relationship: Employer/Employee
License No:	RB1420272	Name:	Redding, Robert	
License Type:	Real Estate Broker	Status:	Active	Relationship: Employer/Employee

License No: BO9400009 Name: AAA Commercial Property

Solutions

License Type: Real Estate Branch Office Status: Active Relationship: Branch

License Type: Real Estate Broker Status: Active Relationship: Manager